

St. Clare Current					Averages in Other Similarly-sized Parishes (per diocesan surveys)
Pastoral Office					
Parish Secretary	32 hrs	Hourly	✓	33.5 Hours	
Business Office					
Business Manager	40+ hrs	Salary	✓	38.7 Hours	
Bookkeeper	30 hrs	Hourly	✓	33.3 Hours (Bookkeeper/Adm. Assistant)	
Adm. Assistant/LoSEC	25 hrs	Hourly			
School Office					
Principal	40 hrs	Salary	✓	Not available	
School Secretary	40 hrs	Hourly	✓	Not available	
Discipleship Formation Office					
Coordinator of DF	36 hrs	Salary	✓	36.5 Hours	
Music & Liturgy Office					
Coordinator of Mus & Lit + Musicians	36 hrs \$20	Salary Per Mass	✓	40 Hours (FT); 14.6 Hours (PT) Not available	
Maintenance					
Groundskeeper	18 hrs	Hourly	✓	15.2 Hours (PT); 40 Hours (FT)	
Custodial (Parish Office)	4 hrs	Hourly	✓	3.2 Hours	